

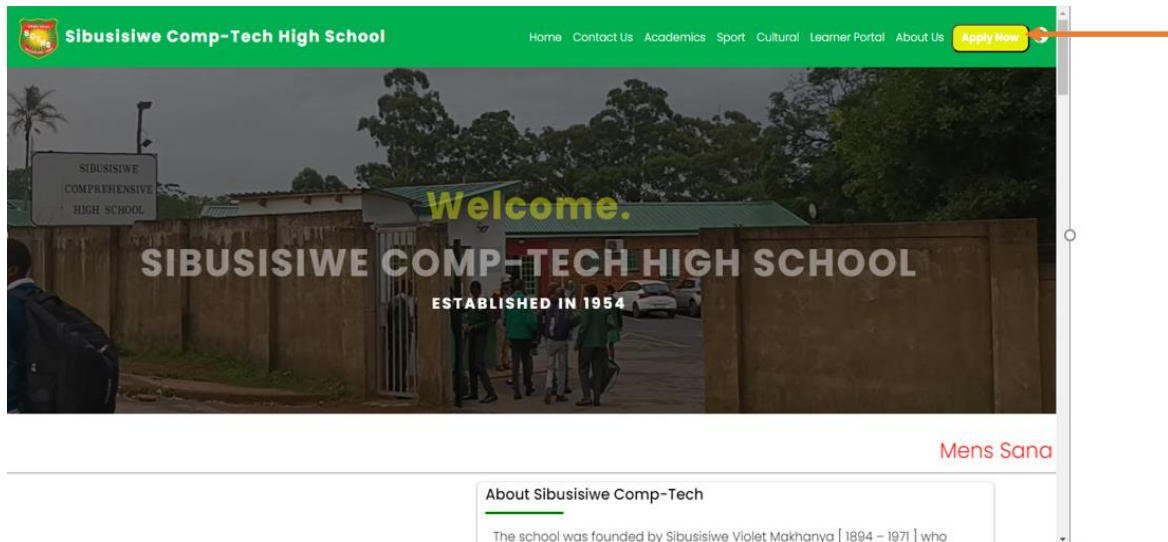


# Sibusisiwe Comp-Tech Application Tutorial

## How to Apply

**Step 1:** Click **Apply Now** button top right corner.

- This button will forward to application Form page



**Step 2:** Fill in details

Application For Admission Into Grade 8 2024	
Sibusisiwe Comprehensive Technical High School	
<b>Personal Information</b>	
First Name	Learner'sName
Last Name	Learner'sSurname
ID Number	0134567891234
Gender	<input checked="" type="radio"/> Male <input type="radio"/> Female
Contact	0123456789
Physical Address	Makholweni RD545 SW Nene St Umbumbulu
Code	4105

Sibusiwe Comp-Tech High School

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Code: 4105

Primary School Name: Learner's Primary School

**Family Information**

Full Name of Parent or Guardian: GuardianName

Surname of Parent or Guardian: GuardianSurname

Physical Address: Makholweni RD545, SW Nene St, Umbumbulu

Code: 4105

Contact: 0123456789

### Labels

1. Fill in learner's name
2. Fill in learner's last name
3. Fill in learner's ID Number
4. Fill in learner's contact number/ guardian number
5. Fill in learner's Physical Address
6. Fill in learner's Physical Code
7. Fill in learner's Primary School Name
8. Fill in Guardian/Parent Name
9. Fill in Guardian/Parent Surname
10. Fill in Guardian/Parent Physical Address
11. Fill in Guardian/Parent Physical Code
12. Fill in Guardian/Parent Contact number

**Step 3:** Upload required documents make sure that you upload relevant documents.

- Click **Choose File** button to upload it must be in pdf or image format.

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Code: 4105

Contact: 0123654789

**Supporting Documents**

Learner's Birth certificate:  Learner Certificate.pdf

Parent or Guardian's ID:  Guardian ID.pdf

Learner's Term 1 Grade & Report:  Grade 7 Lear...rch Report.pdf

**Proof Of Payment**

Provide payment receipt or proof of payment from your bank:  Proof of Payment.pdf

[Agreed to terms and conditions](#)

Figure 1: Upload Documents

**Note: Upload PDF File or Images (.jpg, .png, .jpeg) only**

- 13. Upload Learners Birth Certificate
- 14. Upload Learners Guardian ID
- 15. Upload Learners Birth Report
- 16. Upload Proof of payment

**Step 4:** Accept Terms and Conditions.

- 17. Check box to accept Terms and Conditions[Figure1]

**Step 5: Submit**

- 18. Click Submit button to processed with your application [Figure1].

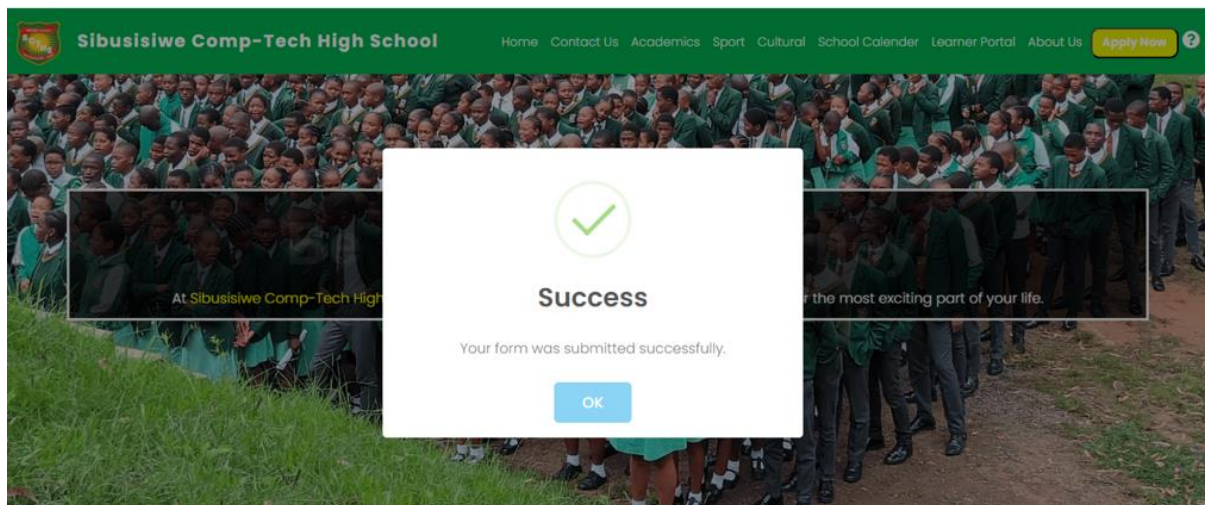


Figure 2: This picture shows that your application is submitted

**Step 6:** Track Application

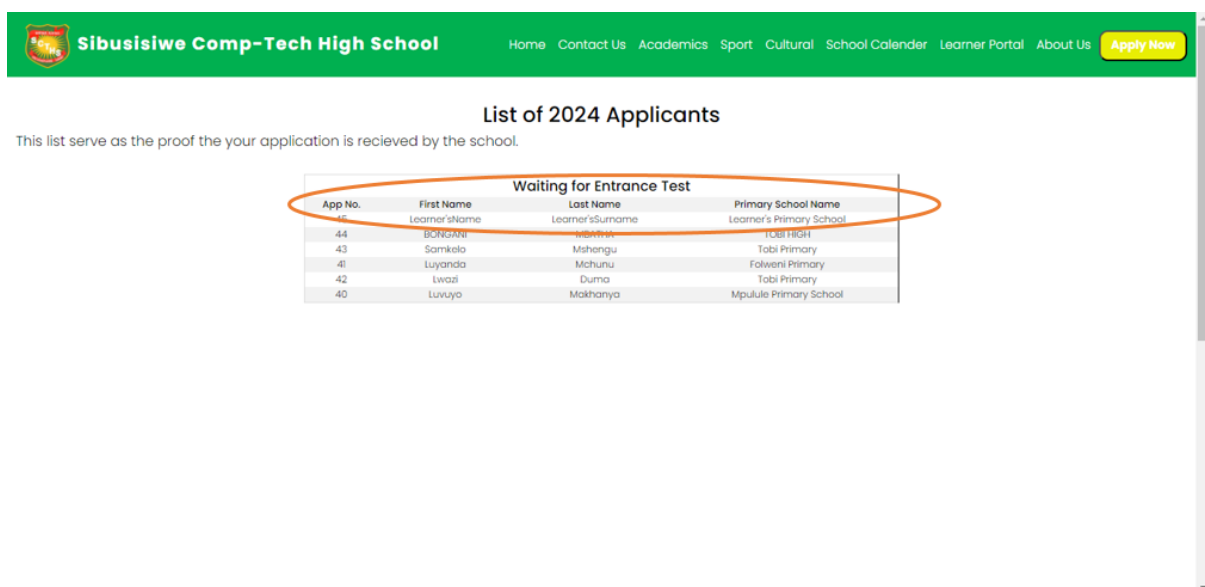


Figure 3: You then have to check for you name